

**BONITA LANDING
COMMUNITY DEVELOPMENT
DISTRICT**

**REGULAR MEETING
AGENDA**

December 11, 2017

Bonita Landing Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W • Boca Raton, Florida 334313
Phone: (954) 426-2105 • Toll-free: (877) 276-0889 • Fax: (954) 426-2147

December 1, 2017

Board of Supervisors
Bonita Landing Community Development District

ATTENDEES:
Please identify yourself each
time you speak to facilitate
accurate transcription of
meeting minutes.

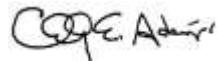
Dear Board Members:

A Regular Meeting of the Board of Supervisors of the Bonita Landing Community Development District will be held on Monday, December 11, 2017, at 1:30 p.m., at the offices of Lennar Homes, 10481 Six Mile Cypress Parkway, Fort Myers, Florida 33966. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Approval of Unaudited Financial Statements as of October 31, 2017
4. Approval of Minutes
 - A. August 21, 2017 Public Hearings and Regular Meeting
 - B. October 16, 2017 Rescheduled Continued Public Hearings and Special Meeting
5. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - i. NEXT MEETING DATE: January 8, 2018 at 1:30 P.M.
6. Adjournment

Should have any questions or concerns, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,



Chesley E. Adams, Jr.
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

Call-in number: 1-888-354-0094
Conference ID: 8593810

**BONITA LANDING
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
OCTOBER 31, 2017**

**BONITA LANDING
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
OCTOBER 31, 2017**

	General Fund	Debt Service Fund	Capital Projects Fund	Total Governmental Funds
ASSETS				
Cash	\$ 24,240	\$ -	\$ -	\$ 24,240
Investments				
Reserve	-	56,796	-	56,796
Construction	-	-	642,232	642,232
Cost of issuance	-	1,949	-	1,949
Capitalized interest	-	49,949	-	49,949
Interest receivable	-	78	463	541
Due from Developer	6,290	-	-	6,290
Total assets	<u>\$ 30,530</u>	<u>\$ 108,772</u>	<u>\$ 642,695</u>	<u>\$ 781,997</u>
LIABILITIES				
Accounts payable	\$ 10,352	\$ -	\$ -	\$ 10,352
Developer advance	2,400	-	-	2,400
Total liabilities	<u>12,752</u>	<u>-</u>	<u>-</u>	<u>12,752</u>
DEFERRED INFLOWS OF RESOURCES				
Deferred receipts	1,407	-	-	1,407
Total deferred inflows of resources	<u>1,407</u>	<u>-</u>	<u>-</u>	<u>1,407</u>
FUND BALANCES				
Unassigned	16,371	-	-	16,371
Total fund balances	<u>16,371</u>	<u>108,772</u>	<u>642,695</u>	<u>767,838</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 30,530</u>	<u>\$ 108,772</u>	<u>\$ 642,695</u>	<u>\$ 781,997</u>

**BONITA LANDING
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED OCTOBER 31, 2017**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy: on-roll - net	\$ -	\$ -	\$ 48,011	0%
Assessment levy: off-roll	-	-	40,093	0%
Developer contribution	25,657	25,657	-	N/A
Total revenues	<u>25,657</u>	<u>25,657</u>	<u>88,104</u>	29%
EXPENDITURES				
Professional & administrative				
Management/accounting/recording	4,000	4,000	48,000	8%
Legal	-	-	6,478	0%
Engineering	-	-	2,000	0%
Audit	-	-	4,000	0%
Dissemination agent	83	83	1,000	8%
Trustee	-	-	5,000	0%
Postage	-	-	500	0%
Printing & reproduction	83	83	1,000	8%
Legal advertising	-	-	1,500	0%
Annual special district fee	175	175	175	100%
Insurance	5,610	5,610	5,000	112%
Other current charges	26	26	700	4%
Website	-	-	750	0%
Intergovernmental: shared maintenance costs	-	-	11,200	0%
Total professional & administrative	<u>9,977</u>	<u>9,977</u>	<u>87,303</u>	11%
Other fees & charges				
Property appraiser	-	-	119	0%
Tax collector	-	-	179	0%
Total other fees & charges	<u>-</u>	<u>-</u>	<u>298</u>	0%
Total expenditures	<u>9,977</u>	<u>9,977</u>	<u>87,601</u>	11%
Excess/(deficiency) of revenues over/(under) expenditures	15,680	15,680	503	
Fund balances - beginning	691	691	-	
Fund balances - ending	<u>\$ 16,371</u>	<u>\$ 16,371</u>	<u>\$ 503</u>	

**BONITA LANDING
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2016 BONDS
FOR THE PERIOD ENDED OCTOBER 31, 2017**

	<u>Month</u>	<u>Date</u>	<u>Budget</u>	<u>Budget</u>
REVENUES				
Special assessment - on roll	\$ -	\$ -	\$ 79,142	0%
Special assessment: off-roll	-	-	62,589	0%
Interest	81	81	-	N/A
Total revenues	<u>81</u>	<u>81</u>	<u>141,731</u>	0%
EXPENDITURES				
Debt service				
Interest	-	-	99,044	0%
Total debt service	<u>-</u>	<u>-</u>	<u>99,044</u>	0%
Excess/(deficiency) of revenues over/(under) expenditures	81	81	42,687	
Fund balances - beginning	<u>108,691</u>	<u>108,691</u>	<u>108,272</u>	
Fund balances - ending	<u><u>\$ 108,772</u></u>	<u><u>\$ 108,772</u></u>	<u><u>\$ 150,959</u></u>	

**BONITA LANDING
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND SERIES 2016 BONDS
FOR THE PERIOD ENDED OCTOBER 31, 2017**

	<u>Current Month</u>	<u>Year To Date</u>
REVENUES		
Interest	\$ 477	\$ 477
Total revenues	<u>477</u>	<u>477</u>
 EXPENDITURES		
Total expenditures	<u>-</u>	<u>-</u>
 Excess/(deficiency) of revenues over/(under) expenditures	 477	 477
 Fund balances - beginning	 <u>642,218</u>	 <u>642,218</u>
Fund balances - ending	<u>\$ 642,695</u>	<u>\$ 642,695</u>

1 **MINUTES OF MEETING**
2 **BONITA LANDING**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 A Regular Meeting of the Board of Supervisors of the Bonita Landing Community
6 Development District was held on **Monday, August 21, 2017, at 1:30 p.m.**, at the offices of
7 **Lennar Homes, 10481 Six Mile Cypress Parkway, Fort Myers, Florida 33966.**
8

9 **Present at the meeting were:**

10
11 Alex Hinebaugh (via telephone) Vice Chair
12 Ashley Kingston Assistant Secretary
13 David Negip Assistant Secretary
14

15 **Also present were:**

16
17 Chuck Adams District Manager
18 Property Owners
19
20

21 **FIRST ORDER OF BUSINESS**

Call to Order/Roll Call

22
23 Mr. Adams called the meeting to order at 1:30 p.m. Ms. Kingston and Mr. Negip were
24 present, in person. Mr. Hinebaugh was attending via telephone. A quorum was not present;
25 therefore, no action would be taken today. Mr. Adams stated that, if property owners were
26 present today they would be allowed to comment and provide testimony, with regard to the
27 budget.
28

29 **SECOND ORDER OF BUSINESS**

Public Comments

30
31 There being no public comments, the next item followed.
32

33 **THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Newly
Appointed Supervisor, Alex Hinebaugh
[Seat 1] (the following to be provided in a
separate package)**

- 34
35
36
37
38 **A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and**
39 **Employees**
40 **B. Membership, Obligations and Responsibilities**

- 41 C. **Financial Disclosure Forms**
- 42 i. **Form 1: Statement of Financial Interests**
- 43 ii. **Form 1X: Amendment to Form 1, Statement of Financial Interests**
- 44 iii. **Form 1F: Final Statement of Financial Interests**

45 **D. Form 8B – Memorandum of Voting Conflict**

46 This item was deferred to the Continued Meeting.

47

48 **FOURTH ORDER OF BUSINESS** **Affidavit(s)/Proof of Publication**

49

50 Mr. Adams presented the affidavits of publication for today’s Public Hearings and
51 Regular Meeting.

52

53 **FIFTH ORDER OF BUSINESS** **Public Hearing to Hear Comments and**
54 **Objections on the Adoption of the**
55 **District’s Final Budget for Fiscal Year**
56 **2017/2018, Pursuant to Florida Law**

57

58 Mr. Adams stated that the Fiscal Year 2018 budget contemplated an increase over Fiscal
59 Year 2017. In Fiscal Year 2017, appropriations were set up for the Panther Mitigation property,
60 in LaBelle, with the District contributing its proportionate share of the costs for maintenance of
61 the Panther Mitigation property, which would allow for the development of communities, at the
62 end of East Bonita Beach Road, including this District and community. For the Fiscal Year 2018
63 proposed budget, a proportionate shared cost of the maintenance of the joint infrastructure along
64 East Bonita Beach Road that provided access to the four communities, three Districts and one
65 Master Association, including the roadway, sidewalks, landscaping, signage and lighting. This
66 was the primary reason the budget and the assessments would increase and why separate Mailed
67 Notices were sent to all property owners.

68 *****Mr. Adams opened the Public Hearing.*****

69 Mr. David Burns, a resident, stated that he did not understand the “Total Revenues &
70 Expenditures” on Page 4, of the Fiscal Year 2018 proposed budget. “Expenditures” increased
71 substantially compared to Fiscal Year 2017. Mr. Burns wanted an explanation why
72 “Expenditures” increased from \$62,728, in Fiscal Year 2017, to \$99,044, in Fiscal Year 2018.
73 Mr. Adams stated that in the Fiscal Year 2017 budget, that expense was zero since the District
74 remained in a capitalized interest period. No payments were being made since the annual

75 expense was built into the bond for the first couple of years, for interest only expense. For Fiscal
76 Year 2018, the capitalized interest period was no longer in effect; therefore, landowners would
77 now pay the full assessments, which were originally noticed for all of the properties. Mr. Burns
78 believed that Lennar originally set up the District so there would be no debt service until other
79 residents moved into the community to pay for it. Mr. Adams stated that costs were incurred
80 during construction, prior to residents moving in. As there would be no benefit provided during
81 that time, the capitalized interest period was established. Mr. Burns, a former bond trader for 25
82 years, wanted to know why bonds were issued in that kind of an interest-rate environment,
83 wherein the interest would go up, over the years. Mr. Adams stated that the bonds were a
84 blended coupon; low on the front-end and building, over time. After 10 years, the call provision
85 drops and the District could call in the bonds, for refinancing, if the market was in an improved
86 state. Mr. Burns and Mr. Adams ensued in a discussion concerning interest rates and call
87 features regarding the bond issuance, and a potential refinancing in the future. Mr. Burns
88 referred to Page 3, of the budget, and inquired why the “Shared Maintenance” cost, increased
89 and if it included the Panther Mitigation property. Mr. Adams directed Mr. Burns to the
90 explanation on Page 3.

91 Mr. Ron Mound, a resident, stated that he received his preliminary tax bill and wanted to
92 know if the CDD and Maintenance fees were inclusive. Mr. Adams stated that those fees were
93 not inclusive; Lee County did not put CDDs on Truth in Millage (TRIM) Notices, due to the high
94 concentration of CDDs in the County, which would be administratively cumbersome.
95 Assessments would increase and the separate Mailed Notice process would be employed. Mr.
96 Mound wanted to know if he could pay off the debt service assessments. Mr. Adams replied
97 affirmatively. An Estoppel would be required, which would be prepared by Management. The
98 operation and maintenance (O&M) part of the assessments would always remain but the debt
99 service part, which was the bond repayment, could be paid off anytime.

100 Mr. Burns inquired about the property across from GL Homes and across Bonita Beach
101 Road. Mr. Adams stated that property was owned by SHR and they were currently under
102 contract to sell it to a builder. Mr. Burns wanted to know how that would impact the
103 maintenance fees, on Bonita Beach Road, since that community would be accessing this
104 community. Mr. Adams stated that they too, were a party to the Interlocal Agreement. The
105 budget SHR adopted today, was as an undeveloped property, but included their required payment
106 to the shared costs as well. Mr. Burns inquired if the CDD was the Master Association. Mr.

107 Adams stated that the Intergovernmental Agreement involved three separate CDDs and one
 108 HOA. Valencia CDD had just dissolved, through the City of Bonita Springs so their Master
 109 Association was a party to the Interlocal Agreement. The Bonita National CDD would do the
 110 work and be reimbursed by the other entities. All parties executed the Interlocal Agreement.
 111 The percentages were based upon the Joint Development Agreement that all parties were initially
 112 a party to. In response to the question of who would make decisions about road paving needs,
 113 etc., Mr. Adams anticipated that there would be a workshop with all of the Board and the public
 114 participating. Mr. Adams was the District Manager for all three Districts and, at some point, a
 115 President would be engaged, for Valencia. Maintenance costs would probably change year-over-
 116 year. The level of service could also be part of those discussions.

117 Mr. Burns asked, as a former attorney and stock broker inquired why Wrathell, Hunt and
 118 Associates, LLC was being “reimbursed \$48,000 for this CDD, as well as, Bonita National. He
 119 asked how much work was being performed for the \$48,000 in fees. Mr. Adams offered to
 120 provide a copy of Management’s proposal, to him, which itemized all of the services provided by
 121 Management; there was much more work involved than just attending meetings. A resident
 122 voiced his opinion that, if the builder took care of things, from the beginning, residents would
 123 save a lot of money. Instead, the District seemed just like the government.

124 *****Mr. Adams closed the Public Hearings*****

125 **A. Consideration of Resolution 2017-6, Relating to the Annual Appropriations and**
 126 **Adopting the Budget for the Fiscal Year Beginning October 1, 2017, and Ending**
 127 **September 30, 2018**

129 **SIXTH ORDER OF BUSINESS**

**Public Hearing to Hear Comments and
 Objections on the Imposition of
 Maintenance and Operation Assessments
 to Fund the Budget for Fiscal Year
 2017/2018, Pursuant to Florida Law**

135 **A. Mailed Notice(s) to Property Owner(s)**

136 This item was deferred to the Continued Meeting.

137 **B. Consideration of/Decision on: Resolution 2017-7, Making a Determination of Benefit**
 138 **and Imposing Special Assessments for Fiscal Year 2017/2018; Providing for the**
 139 **Collection and Enforcement of Special Assessments; Certifying an Assessment Roll;**

140 **Providing for Amendments to the Assessment Roll; Providing a Severability Clause;**
141 **and Providing and Effective Date**

142 This item was deferred to the Continued Meeting.

143

144 **SEVENTH ORDER OF BUSINESS** **Consideration of Resolution 2017-8,**
145 **Adopting the Annual Meeting Schedule**
146 **for Fiscal Year 2017/2018**

147
148 This item was deferred to the Continued Meeting.

149

150 **EIGHTH ORDER OF BUSINESS** **Approval of Unaudited Financial**
151 **Statements as of June 30, 2017**

152
153 This item was deferred to the Continued Meeting.

154

155 **NINTH ORDER OF BUSINESS** **Approval of May 15, 2017 Regular**
156 **Meeting Minutes**

157
158 This item was deferred to the Continued Meeting.

159

160 **TENTH ORDER OF BUSINESS** **Staff Reports**

161

162 **A. District Counsel**

163 **B. District Engineer**

164 **C. District Manager**

165 These items were deferred to the Continued Meeting.

166

167 **ELEVENTH ORDER OF BUSINESS** **Adjournment**

168

169 Mr. Adams stated that both Public Hearings, along with the remainder of this agenda,
170 would be continued to September 11, 2017 at 1:30 p.m., at this location.

171

On MOTION by Mr. Negip and seconded by Ms. Kingston, with all in favor, the meeting recessed at approximately 2:04 p.m., and the Public Hearings and the remainder of this agenda, were continued to September 11, 2017 at 1:30 p.m., at this location.

172

173

174

175

176

177

178

179
180
181
182
183
184
185

Secretary/Assistant Secretary

Chair/Vice Chair

DRAFT

1 **MINUTES OF MEETING**
2 **BONITA LANDING**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 Rescheduled Continued Public Hearings and a Special Meeting of the Board of
6 Supervisors of the Bonita Landing Community Development District were held on **Monday,**
7 **October 16, 2017, at 1:30 p.m.,** at the offices of **Lennar Homes, 10481 Six Mile Cypress**
8 **Parkway, Fort Myers, Florida 33966.**
9

10 **Present at the meeting were:**

11 Russell Smith	Chair
12 Alex Hinebaugh	Assistant Secretary
13 Ashley Kingston	Assistant Secretary

14 **Also present were:**

15 Chuck Adams	District Manager
16 Greg Urbancic	District Counsel

17 **FIRST ORDER OF BUSINESS**

18 **Call to Order/Roll Call**

19 Mr. Adams called the meeting to order at 1:33 p.m. Supervisors Smith, Kingston and
20 Hinebaugh were present, in person. Supervisors Negip and Drake were not present. The Oath of
21 Office was administered to Mr. Hinebaugh, prior to the meeting, who was appointed at the
22 previous meeting.
23

24 **SECOND ORDER OF BUSINESS**

25 **Public Comments**

26 There being no public comments, the next item followed.
27

28 **THIRD ORDER OF BUSINESS**

29 **Administration of Oath of Office to Newly**
30 **Appointed Supervisor, Alex Hinebaugh**
31 **[Seat 1] (the following to be provided in a**
32 **separate package)**

- 33
- 34 **A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and**
 - 35 **Employees**
 - 36 **B. Membership, Obligations and Responsibilities**
 - 37 **C. Financial Disclosure Forms**
- 38
39
40

- 41 i. **Form 1: Statement of Financial Interests**
- 42 ii. **Form 1X: Amendment to Form 1, Statement of Financial Interests**
- 43 iii. **Form 1F: Final Statement of Financial Interests**

44 **D. Form 8B – Memorandum of Voting Conflict**

45 The Oath of Office was previously administered.

46

47 **FOURTH ORDER OF BUSINESS**

Consideration of Resolution 2018-01, Resetting Public hearing Pursuant to the Department of Revenue’s Amended Emergency Order, dated September 8, 2017, Implementing Governor Rick Scott’s Executive Order Number 17-235, Dated September 4, 2017

48
49
50
51
52
53
54

55 Mr. Adams presented Resolution 2018-01.

56

On MOTION by Mr. Smith and seconded by Ms. Kingston, with all in favor, Resolution 2018-01, Resetting Public hearing Pursuant to the Department of Revenue’s Amended Emergency Order, dated September 8, 2017, Implementing Governor Rick Scott’s Executive Order Number 17-235, Dated September 4, 2017, was adopted.

57
58
59
60
61
62

63

64

65 **FIFTH ORDER OF BUSINESS**

Rescheduled Public Hearing to Hear Comments and Objections on the Adoption of the District’s Final Budget for Fiscal Year 2017/2018, Pursuant to Florida Law

66
67
68
69
70

71 **A. Rescheduled Notice(s)**

72 Mr. Adams presented the Rescheduled Notices for today’s Public Hearing and Special
73 meeting.

74 **B. Consideration of Resolution of 2018-02, Relating to the Annual Appropriations and**
75 **Adopting the Budget for the Fiscal Year Beginning October 1, 2017 and Ending**
76 **September 30, 2018.**

77 Mr. Adams presented Resolution 2018-02. The increase in the Fiscal Year 2018 budget
78 was primarily due to the increase in the “Intergovernmental: shared maintenance costs” related to
79 the Panther Mitigation property and the shared asset costs of East Bonita Beach Road

80 landscaping, lighting and infrastructure. The Interlocal Agreement was fully executed and
81 recorded. This increase triggered an assessment increase, which, in turn, triggered the
82 requirement to send the Mailed Notice to all property owners. Mr. Adams noted that some
83 property owners spoke at the last meeting seeking information.

84 *****Mr. Adams opened the Public Hearing.*****

85 No members of the public spoke.

86 *****Mr. Adams closed the Public Hearing*****

87

On MOTION by Mr. Smith and seconded by Mr. Hinebaugh, with all in favor, Resolution of 2018-02, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018, was adopted.

93

94 **SIXTH ORDER OF BUSINESS**

Public Hearing to Hear Comments and Objections on the Imposition of Maintenance and Operation Assessments to Fund the Budget for Fiscal Year 2017/2018, Pursuant to Florida Law

95

96

97

98

99

100

101

A. Mailed Notice(s) to Property Owner(s)

102

Mr. Adams presented a sample of the Mailed Notices to property owners.

103

B. Consideration of/Decision on: Resolution 2018-03, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2017/2018; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing and Effective Date

104

Mr. Adams presented Resolution 2018-03

105

*****Mr. Adams opened the Public Hearing.*****

106

No members of the public spoke.

107

*****Mr. Adams closed the Public Hearing*****

108

109

110

111

112

113

114

115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156

On MOTION by Mr. Smith and seconded by Ms. Kingston, with all in favor, Resolution 2018-03, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2017/2018; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing and Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2018-04, Adopting the Annual Meeting Schedule for Fiscal Year 2017/2018

Mr. Adams presented Resolution 2018-04.

On MOTION by Mr. Smith and seconded by Ms. Kingston, with all in favor, Resolution 2018-04, Adopting the Annual Meeting Schedule for Fiscal Year 2017/2018, was adopted.

EIGHTH ORDER OF BUSINESS

Approval of Unaudited Financial Statements as of August 31, 2017

Mr. Adams presented the Unaudited Financial Statements as of August 31, 2017.

NINTH ORDER OF BUSINESS

Approval of May 15, 2017 Regular Meeting Minutes

Mr. Adams presented the May 15, 2017 Regular Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mr. Smith and seconded by Mr. Hinebaugh, with all in favor, the May 15, 2017 Regular Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being no report, the next item followed.

B. District Engineer

157 There being no report, the next item followed.

158 **C. District Manager**

159 There being no report, the next item followed.

160

161 **ELEVENTH ORDER OF BUSINESS Adjournment**

162

163 There being nothing further to discuss, the meeting adjourned.

164

**On MOTION by Mr. Smith and seconded by Mr. Hinebaugh,
with all in favor, the meeting adjourned at 1:39 p.m.**

165

166

167

168

169

170

171

172

173

174

175

176

177

DRAFT

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

178
179
180
181
182
183
184
185
186
187

Secretary/Assistant Secretary

Chair/Vice Chair

DRAFT